**CITY OF BOWDLE**

**REGULAR COUNCIL MEETING**

**BOWDLE HEALTHCARE: COMMUNITY ROOM**

**8001 5th Street, BOWDLE, SD 57428**

**MONDAY, AUGUST 4, 2025, 7:00PM**

**MEETING MINUTES**

Public Forum: N/A

Mayor Rick Boschee called the meeting, located at 8001 5th Street, to order at 7:00 pm. The following members were present: Rick Boschee, Rex Gab, Dennis Schock, Mike Gunderson, Darryn Barnhardt, Amber Shaykett, and Margaret Bobby. Also present: Finance Officer Carrie Poirier, Streets: Rodney Schlecht, Healthcare CEO, Darwyn Kleffman, Jeremy Hofer (Dahme), Ken Hier and Justin (IMEG), Legion: Rocky Gisi, Philip Peterman, Norbert Thomas, Library: Lydia Shnaible, Michelle Kessel, Maxine White and Stella Buechler. All present recited the Pledge of Allegiance. Tara Beitelspacher from The Pride recorded the meeting.

Agenda: Motion by Barnhardt, second by Gunderson to approve the agenda. All voted yes. Motion carried.

Minutes: Motion by Gunderson, second by Barnhardt, to approve the minutes of the regular meeting held on July 7, 2025, with location changes in June and July minutes and correction of Schock voting no on crack seal/asphalt bid at the healthcare center. All voted yes. Motion carried.

Healthcare Center:CEO Kleffman read the June 2025 financial statements. The month showed a facility-wide profit of 8,792.71 with a YTD loss of (305,955.95). Hospital monthly profit of (13,000), YTD profit of 138,0000. Nursing Home monthly profit of 2400, YTD loss of (269,000). Clinic monthly loss (6400), YTD loss of (174,000). Kleffman shared the June statistical report for the facility. Acute hospital remained the same, decline in swing bed, Outpatient down, Clinic remained the same, Rehab remained strong.

Kleffman presented the facility personnel changes for the month of July: New Hires: None. Separations: None. Wage Increase: Angela Zabel, 10 yr step increase 25.19, Makena Vocu, 5 yr step increase, 30.13. Motion by Gunderson to accept personnel changes. Second by Shaykett. All voted yes. Motion carried.

Kleffman presented the New Avera Telemedicine Practitioners. The following Avera Telemed practitioner was appointed to the medical staff for a 2-year term: Hassan Khan, MD. Motion by Gunderson to approve. Second by Shaykett. All in favor. Motion carried.

Kleffman gave a CT scanner installation update: The CT is here, will be installed and protocols will be in place and functional by 8/5/2025. Kleffman also thanked the Bowdle Healthcare Foundation for their contribution of 31,500.00 to the purchase of the scanner.

Rodney Schlecht: N/A

Motion by Barnhardt to approve hospital payment of claims. Second by Bobby. All voted yes. Motion carried.

Payroll (July):

Hospital/Nursing Home/Clinic Wages, 375882.03, IRS/CorTrust Bank, Payroll Taxes, 79504.92, AFLAC, Employee Payroll Deductions, 3940.52, Colonial Supplemental Insurance, Employee Payroll Deductions, 47.48, Delta Dental Plan, Employee Payroll Deductions, 4959.58, Vision Service Plan, Insurance, 667.86; SD Retirement System, Pension, 40904.40, Washington National, Employee Payroll Deductions, 42.56, Wellmark, 82132.32.

Healthcare Center Payment of Claims (July):

|  |  |  |
| --- | --- | --- |
| ACE American Insurance | Insurance | 23198.50 |
| A&B Business Inc | Admin/Clinic | 1571.98 |
| Agiliti Health Inc | Med Surg Lease | 3300.00 |
| ADP Inc | Supplies | 157.35 |
| American Business Forms | Supplies | 25.00 |
| American Continental Aetna | Supplies | 187.74 |
| Bowdle Golf Course | Donation | 100.00 |
| Camby’s Pass | Supplies | 300.00 |
| Avel eCare LLC | Supplies | 5574.46 |
| Avera eCare Medical | Supplies | 4995.45 |
| Avera Health | Inventory | 28442.00 |
| Avera McKennan Hospital | Supplies | 1800.00 |
| Avera McKennan | Supplies | 82.70 |
| Avera St. Lukes Aberdeen | Supplies | 320.00 |
| Avera St Lukes | Supplies | 3241.84 |
| Avera St. Lukes Business | Supplies | 5210.61 |
| Beadle Ford | Repairs | 331.18 |
| Beckman Coulter | Inventory | 871.60 |
| Bowdle Building & Hardware | Supplies | 302.55 |
| Bowdle Healthcare Foundation | donation | 188.70 |
| Bowdle Pit Stop Inc | supplies | 355.44 |
| Brandon John Bertsch | Med surg | 14635.40 |
| Brian Douglas Ermer | Supplies | 9770.80 |
| Canon Financial | Lease | 4885.40 |
| Cardinal Health Inc | pharmacy | 33878.74 |
| Carefusion | Supplies | 592.00 |
| Consolidated Electrical | Supplies | 3167.90 |
| CorTrust Bank | misc. | 5961.72 |
| Craig Brown | Supplies | 3472.00 |
| Dakota Truck Underwriters | Insurance | 25.00 |
| Desoutter medical | Supplies | 300.00 |
| DMS Imaging | Supplies | 3380.30 |
| eProvider Solutions | Software | 1666.95 |
| Ecolab Inc | nutrition | 101.19 |
| Erv’s Furniture | Supplies | 4378.22 |
| Experian Health | Supplies | 942.66 |
| Fed Ex | Supplies | 35.51 |
| FFF Enterprises Inc | pharmacy | 5368.73 |
| Fisher Healthcare | Lab | 3042.15 |
| Fusion Medical Staffing | Staff | 8202.10 |
| G&R Controls | Supplies | 2216.72 |
| GE Precision Healthcare | Supplies | 327345.68 |
| Get Med Staffing | Staff | 8699.60 |
| Hase Plumbing | Repairs | 377.92 |
| Healthcare Services Group Inc | nutrition/laundry | 66593.14 |
| Healthstream Inc | supplies | 8275.15 |
| Interstate Office Products | supplies | 259.71 |
| Joan M Conlon | transcript | 1486.03 |
| Brockel Storage Units | Storage | 75.00 |
| Kayla Jung | rad prof | 4156.25 |
| Les’s Standard | Repairs | 3761.56 |
| Lifeserve Blood | Supplies | 0.00 |
| Linde Gas & Equipment Inc | med surg | 3808.55 |
| Mack’s Autobody | Repairs | 4557.66 |
| MB LLC | Advertising | 100.00 |
| McKesson Corporation | pharmacy | 26904.24 |
| McKesson Medical Surgical | lab | 5246.71 |
| McQuillen Creative | Supplies | 300.00 |
| Medica Prime Solution | Supplies | 3102.73 |
| Medical Review Consultants | med surg | 50.00 |
| Medical Waste Transport | Waste | 235.50 |
| Menards Inc | repairs | 283.98 |
| Messerli & Kramer | Consulting | 519.47 |
| Montana – Dakota | Utilities | 10418.72 |
| Mutual of Omaha | Insurance | 912.74 |
| Ortho-Clinical Diagnostics Inc | supplies | 353.48 |
| Owens & Minor Distribution Inc | inventory | 6837.85 |
| Patient Refunds | Refunds | 101.00 |
| Proprio | Supplies | 12.96 |
| Petty Cash | supplies | 37.40 |
| Pharmacy Data Mgmt | Software | 1200.00 |
| Penner Patient Care | Service | 710.62 |
| Pride of the Prairie | advertising | 119.70 |
| PrimeTime Health Care | supplies | 12410.00 |
| Advantage Administrators | inventory | 3,246.94 |
| Reuer Sanitation | garbage | 939.00 |
| Robert Heilman | Repairs | 78.00 |
| Roseanne Ullmann - | transcript | 1278.08 |
| Servall Rapid City | supplies | 422.26 |
| Siegel Barnett & Schultz | Consulting | 805.00 |
| Siemens Healthcare Diagnostic | supplies | 4806.17 |
| SD Health Care Assoc | Supplies | 2717.50 |
| State of SD Criminal | Background | 80.25 |
| Stericycle Inc | supplies | 98.46 |
| Tara Huggins | Supplier | 3635.48 |
| Tracy Wright | nutrition | 419.25 |
| Transmed Inc | inventory | 3742.54 |
| Tri-State Water | Supplies | 89.50 |
| Turner Drug | pharmacy | 6428.13 |
| Venture Communications Cooperative | phone/tv | 2632.53 |
| Capital One | Misc | 326.17 |
| Wast Connections | Service | 61.46 |
| Barb Kaiser | Expense | 121.52 |
| Lexi Stafford | Expense | 334.18 |
| Melanie Kaiser | Expense | 216.65 |
| Lynae Aman | Expense | 29.40 |
| Erin Osterday | Expense | 24.73 |

**City**

Consent Calendar:

Library: A library Board member read a letter to the City Council expressing concerns about recent discussions and research ideas involving the library that have not been formally proposed or brought forward.

Zoning Board: Council reviewed three building permit applications for Holsworth deck, Kopecky fence, and Lietzau steel roof. Motion made by Bobby to approve all applications. Second by Shaykett. All in favor. Motion carried.

Liquor Licenses: Bowdle Pit Stop was approved for an off-sale liquor license. Discussion was had regarding the American Legion on-sale retail liquor license. The council voted to have the license stay in place for now. Motion by Schock, Second by Bobby. All in favor. Motion carried.

Midco Lease: Council approved the proposed 5-year lease beginning November 1, 2025, for the Midco buildings located underneath the water tower. Motion by Bobby, Second by Gunderson. All in favor. Motion carried.

HRC: Council discussed the possibility of selling the HRC 4-Plex and the insurance on the building. The HRC will discuss this further and get back to the Council.

Project Updates: Jeremy Hofer from Dahme Construction gave an update on the main street/sanitary sewer project. They are behind due to weather. After discussion the council approved a completion date extension until August 31, 2025. Motion by Gab, Second by Barnhardt. All in favor. Motion carried. Hier presented the Main Street pay app #8 in the amount of 379,741.83. Hier also presented pay app #6 in the amount of 244,654.98 for the sanitary sewer project. Motion by Barnhardt to approve. Second by Bobby. All voted yes. Motion carried.

F/O presented the council with the July drawdown forms for the Main Street and sanitary sewer loans, June Statement of Accounts, Monthly Receipts, Monthly Expenses and Water Usage Report. They were reviewed and approved by the council. Motion by Gunderson. Second by Gab. All in favor. Motion carried.

City Receipts (July): CorTrust Bank, Interest, 149.52,Raymond James Interest, 644.47; State of SD, Sales Tax, 28057.73; Edmunds County, Property Tax, 598.84, Hwy/Bridge, 3715.74; Alcohol Reversion, 741.78; Motor Vehicle 974.76, Penalties: 8.33; County Wheel Tax, 460.22; City Rentals, 1325.00; Pet Licenses, 90.00; Golf Cart Licenses, 110.00; Building Permits, 75.00; Franchise Fees, 615.25; Misc Fees, Dirt Work/Fire Truck, 1816.00; Rubble Site Fees, 1641.36, Water/Sys Maint/Late Fees/ Reconnects/Meter Deposit/Bulk, 22824.59, Water Debt 1, 2223.72; Water Debt 2, 2819.45; Sewer/Late Fees, 9270.00; Sewer Surcharge, 9267.79; Sewer Debt 1, 2176.74; Sewer Debt 2, 2761.87; Project Fee Advances, 396780.08; 8038’s, 1531.55.

City Payment of Claims (July):

City Payroll: Executive wages, 18500.00, Admin wages, 2079.04, Street wages, 3022.50, Library wages, 2099.55, Water wages, 2550.77, Sewer wages, 2550.77, Community room, utilities, 150.00.

Agtegra, fuel, 1273.78ARC, parts, 28.45; Cahill Bauer, audit, 19875.00; City of Bowdle, utilities, 823.94; Core & Main, meters, 448.47; CorTrust Bank Visa, supplies, 717.07; Edmunds Co Weed & Pest, mosquito spray, 1096.00; FEM Electric, airport utilities, 76.11; Montana Dakota, utilities, 2401.31; North Central, FD Insurance, 8380.00; The Pride, publishing, 223.58; Venture, phone/internet, 166.76; USDA Rural Dev, loan payment, 3229.00; SD Dept of Health, water sample, 15.00; SD Dept of Revenue, sales tax, 180.42; SD Public Web Water, water supply,10658.00; CorTrust, interim loan payment, 5056.76. IMEG, engineering, 39994.91; Dahme Construction, project services, 465124.49

Budget Ordinance: First Reading of Budget Ordinance 2025-3. Motion to approved by Bobby, Second by Shaykett. All in favor. Motion carried.

ORDINANCE NO. 2025-3

**An Ordinance Establishing a Schedule for the Introduction and Adoption of the Annual Municipal Budget Ordinance of the City of Bowdle, South Dakota**

WHEREAS, the City Council of the City of Bowdle, South Dakota elects to move the deadline for introducing and approving the annual municipal budget ordinance; and

WHEREAS, a municipality may enact an ordinance setting such deadlines so long as said ordinance is not in conflict with SDCL 9-21-34 and 9-21-34.1; and

WHEREAS, said ordinance must also comply with the reading, passage, and publication requirements of SDCL 9-19-7 and 9-19-7.1; and

WHEREAS, pursuant to SDCL 9-21-34.1, the notice and hearings on requested levies are not affected by the election to move the budget deadlines;

NOW, THEREFORE, BE IT ORDAINED by the City Council for the City of Bowdle, South Dakota:

1. Pursuant to SDCL 9-21-34, the annual municipal budget ordinance shall be submitted to the City Council for first reading not later than the first regular meeting in November.
2. The second reading of the annual municipal budget ordinance shall be held at least five days after the first reading.
3. Following adoption, the annual municipal budget ordinance shall be published in accordance with SDCL 9-19-7, which publication shall occur prior to December 31.
4. A public hearing will be held to establish the requested tax levies not later than the first regular meeting in September. The finance officer shall certify the tax levies to the Edmunds County Auditor not later than October 1.

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ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Finance Officer

Placed upon its first reading August 4, 2025

Placed upon its second reading \_\_\_\_\_\_\_\_\_\_\_\_\_\_,2025

Approved this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_2025

Published this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_, 2025

Published two times at an approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Executive Session: Mayor Boschee called executive session at 8:44pm to discuss legal items. Motion by Shaykett. Second by Bobby. All in favor. Motion carried. Executive session ended at 9:00pm. No motions to present.

SDML Meeting Registration: The meeting will be held September 30 – October 3, 2025, in Pierre at the Ramkota.

The next regular council meeting is scheduled for Monday, September 8, 2025, at 7:00 pm in the Bowdle Healthcare Center Community Room.

Motion by Shaykett, seconded by Gunderson, to adjourn at 9:05pm. All present voted yes. Motion carried.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ Rick Boschee, Mayor Date

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Carrie Poirier, Finance Officer

Published once at the approximate cost of \_\_\_\_\_\_.