**CITY OF BOWDLE**

**REGULAR MEETING MINUTES**

**January 6, 2025**

Public Forum: None

Mayor Rick Boschee called the meeting, located at 2056 Main Street, to order at 6:30 pm. The following members were present: Rick Boschee, Rex Gab, Mike Gunderson, Darryn Barnhardt, Amber Shaykett, and Margaret Bobby. Russ Maier was absent. Also present: Finance Officer Carrie Poirier, Healthcare Administrator, Kirby Kleffman and Rodney Schlecht. All present recited the Pledge of Allegiance. Tara Beitelspacher from The Pride recorded the meeting.

Agenda: Motion by Barnhardt, second by Gunderson to approve the agenda. All voted yes. Motion carried.

Minutes: Motion by Barnhardt, second by Gab, to approve the minutes of the regular meeting held on December 2, special meeting on December 16, and December 23rd, 2024, with a correction to the December 23rd special meeting that it did not occur. All voted yes. Motion carried.

Supplemental Appropriation 2nd Reading: Bobby moved to approve the 2nd reading of the Supplemental Appropriations Ordinance, 2024-09. Gunderson seconded. All voted yes. Motion carried.

ORDINANCE NO. 2024-09

SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be it ordained by the City of Bowdle, Bowdle, South Dakota that the following sum is supplementally appropriated to meet the obligations of the municipality:

 General Fund

413 Executive Council 125.00

414.2 Admin: Finance Office 60,000.00

435 Airport 385.00

465.10 Streets Department 5000.00

Total Appropriations $65,510.00

Source of Funding

General Fund (Unassigned Funds) 65,510.00

Total Funding $65,510.00

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Attest: Mayor

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Carrie Poirier, City Finance Officer

First Reading: 12/16/24 Second Reading: 1/6/25 Approved:1/6/25 Published: 1/16/25

Rodney Schlecht (Streets): Rodney reported that the stop signs were installed on Main and 9th street. Some of the park equipment has been removed per the insurance inspection.

Healthcare Center: Kirby Kleffman, Healthcare CFO read the November financial statements. The month showed a facility wide profit of 241,832 with a YTD profit of 213,330. The breakdown includes Hospital profit of 266,713. YTD profit of 308,245. Nursing Home loss of (23,961). YTD loss of (62,674). The Clinic loss of (920). YTD loss of (32,241). The council reviewed the statements. Kleffman also shared the November statistical report for the facility. Acute days were down, swing bed up, ER and clinic stayed the same and ancillary services remain strong.

Kleffman presented the facility personnel changes for the month of December: No new hires. Separations: Sheila Hoffman – LTC RN. Motion by Bobby to accept personnel changes. Second by Barnhardt. All voted yes. Motion carried.

Kirby also requested approval for the Policy and Procedure (reviewed by Dr. Kessler, and Kindra Hartung), Respiratory Protection Program (reviewed by Dr. Kessler, and Kindra Hartung) and the 2025 Performance Improvement Program (reviewed by Dr. Kessler and Tiann Boggs). Motion by Barnhardt to approve all plans. Second by Gab. All voted yes. Motion carried.

Payroll Healthcare Center (December):

Hospital/Nursing Home/Clinic, Wages, 380708.11, IRS/CorTrust Bank, Payroll Taxes, 83805.92

AFLAC, Employee Payroll Deductions, 3061.92, Accounts Management, garnishments, 212.00

Colonial Supplemental Insurance, Employee Payroll Deductions, 47.48, Delta Dental Plan, Employee Payroll Deductions, 4950.42, Secure Benefits Systems, Employee Payroll Deductions, 4242.92, Vision Service Plan, Insurance, 659.18 SD Retirement System, Pension, 42825.34, Washington National, Employee Payroll Deductions, 42.56, Wellmark, 78835.61

Healthcare Center Payment of Claims (December):

A&B Business Inc, Admin/Clinic, General Supplies/Maint Contracts, 1571.98, Agiliti Health, Med/Surg, Lease, 3316.23, American Solutions for Business, Office, 227.61, Avel eCare LLC, Pharmacy Maint. Contracts, 5412.10, Avel eCare Medical, Emergency Maint. Contracts, 4873.61, Avera Health, Software, 33779.82, Avera Medical Group, Emergency, 160.00, Avera St. Lukes, Med Surg, 7424.59, Avera St. Lukes, Lab, 4814.05, Beckman Coulter, Lab, 331.38, Bio-Rad, Lab, 6014.24, Bowdle Building, repairs, 72.67, Brandon John Bertsch, Rad Prof, 10000.00, Brenden Stapp, Ambulance, 125.00, Brian Douglas Ermer, Med Surg, 4879.30, Brockel Storage, Admin, 150.00, Browns Medical, Radiology, 75.00, Canon Financial, Lease, 1022.11, Capital One Commercial, Supply, 288.04, Cardinal Health Rx, Pharmacy-Drugs, 49595.89, Chubb, Insurance, 24478.75, City of Bowdle, Utilities, 2944.15, CorTrust Bank, Misc, 1596.34, DMS Health, Rad Prof, 4478.06, Dakota Broadcasting, admin, 215.00, Dakota Radio Group, admin, 80.00, Dakota Truck, Insurance, 5572.00, Ecolab Instit, Nutrition, 442.86, Eide Bailly, Admin, 34179.08, Experian Health, Software, 1259.14, Fischer Healthcare, Lab Supply, 3534.35, GQR-Uniti Med, NH, 5494.05, Harley Grosz, Rad Prof, 1830.00, Health Care Logistics, pharmacy, 139.90, Healthcare Services Group, BHC Nutrition/Laundry, 70056.97, Healthstream, Inc, Seminar, 28.75, Interstate Office, Supplies, 727.70, Joan Conlon, Transcript, 1242.96, Kayla Jung, Radiology Prof. Serv, 1906.25, Linde Gas & Equipment, Med/Surg, Supply, 3817.29, Matheson Tri-Gas, clinic, 79.00, McKesson Corp, pharmacy, 24,524.82, McKesson Medical Surgical, Lab Supplies, 7052.99, Med-Pass, books, 258.50, Medical Review Consultants, Med/Surg Consult Fees, 70.00, Medical Waste Transport, Waste, 424.80, Meghan Weigel, PT, 546.75, Melissa Linden, NH, 12240.00, Michelle Serr, Rad Prof, 1531.25, Mid-Northern Electric, R&M, 354.74, Midwest Medical, insurance, 6924.00, Misc. Employee, Mileage, Admin, Supplies, 3447.31, BHC Foundation, Foundation, 197.11, Montana-Dakota, Utilities, 7028.80, NXC Imaging, Radiology, 3762.00, NXC Imaging, radiology, 3762.00, Northland Healthcare, Radiology, 1162.00, Ortho-Clinical, lab, 304.45, Owens & Minor, Inventory,7087.34, Patient Insurance Refunds, 7649.98, Penner Patient Care, R&M, 876.40, Petty Cash, Supplies, 126.00, Pharmacy Data Mgmt, Pharmacy, 2400.00, Premier Equip, R&M, 109.38, Pride of the Prairie, Advertising, 66.80, Propio LS, Books, 47.79, Quadient, postage, 239.61, Reuer Sanitation, Garbage, 939.00, Roseanne Ullmann, Transcript, 1481.60, Servall, Housekeeping/Clinic, Supplies, 598.02, SD Assoc of Health, dues, 8847.65, SD Dept of Health, Clinic, 88.00, Stephanie McDaniel, housekeeping, 36.00, Stericycle, Inc, Med Surg, Contract, 95.07, The Watering Can, Admin, 99.95, Titan Nurse Staffing, NH, 3465.00, Tracy Wright, Nutrition, 430.80, Tri-State Water, Supply, 165.75, Turner Drug, Drugs/Pharmacy, Prof. Fees, Supply, 5199.49, US Postal, postage, 120.00, Valley Tel, phone, 24.00, Vaughn Bec, consulting, 1609.70, Venture Communications, Phone/TV, 2722.89, eProvider Solutions, Software, 1482.62. Motion by Gunderson. Second, Barnhardt to approve the healthcare center payment of claims. All voted yes. Motion carried.

**City**

Consent Calendar: The December 9, 2024, Library Meeting Minutes were reviewed, accepted and will be placed on file. Motion by Gab. Second by Shaykett. All voted yes. Motion carried.

Quonset Building Lease: The council discussed Quonset building land lease pricing. The attorney recommended renegotiating the lease with the two current lessees.

2025 City Council Election: The notice of vacancies of positions on the council will be publicized during January. All positions will be up for election in 2025: Mayor and six Alderman At Large. The mayor term will be a two-year term, three (3) Alderman will be a two-year term, and three (3) Alderman will be a one-year term. The earliest date to sign a Declaration of Candidacy to begin petition circulation will be January 31,2025. All petitions must be turned in by 5:00 pm, Friday, February 28, 2025. If needed, the election will be held April 8, 2025. Motion by Bobby for the terms. Second by Gab. All voted yes. Motion carried.

F/O presented the council with the December Statement of Accounts, Monthly Receipts, Monthly Expenses and Water Usage Report. They were reviewed by the council.

City Receipts (December): CorTrust Bank, Interest, 1460.76,Raymond James Interest, 687.24, State of SD, Sales Tax, 25092.88, Edmunds County, Property Tax, 13353.26, Penalties, 61.77, Motor Vehicle, 639.69, Rubble Site Fees, 1209.39, SD DOT, 15,000.00, Water/Sys Maint/Late Fees/ Reconnects/Meter Deposit/Bulk, 22,660.13, Water Debt 1, 2128.65, Water Debt 2, 2241.84, Sewer/Late Fees, 11,939.17; Sewer Surcharge, 7638.00, Sewer Debt 1, 2061.40, Sewer Debt 2, 2217.22.

City Payroll (December): Finance Wages, 1489.50; Library, Wages, 2211.89; Streets Department, Wages, 2771.50; Econ Dev, Wages, 496.50; Water Wages, 2378.75; Sewer, Wages, 2378.75.

City Payment of Claims (December):

ARC, repairs, 864.24; Beck Law, consulting, 600.00; Bowdle Healthcare, comm rm, 150.00; City of Bowdle, utilities, 595.66; CorTrust Bank Visa, supplies, 819.65; Dakota Electronics, FD, 1217.00, Dahme Construction, Main Street Project, 247474.65; FEM Electric, airport utilities, 153.92, Heiman Fire, supplies 46.00; Hoffman Farms, streets, 118.50; IMEG, Sewer Consulting/Main Street Project, 34,407.85; Interstate Power, FD, 830.00; MacQueen, FD, 1497.24; Montana Dakota, utilities, 1768.37; The Pride, publishing, 117.76; Venture, phone/internet, 171.53; USDA Rural Dev, loan payment, 3229.00; SD Dept of Revenue, sales tax, 75.12; Web Water, water supply, 8386.00; CorTrust, interim loan payment, 2248.99; USDA Rural Dev, loan, 3229.00.

SDML Government Day at the legislature will be held in Pierre, SD on February 5, 2025.

The next regular council meeting is scheduled for Monday, February 3, 2025, at 6:30 pm.

Motion by Shaykett, seconded by Gunderson, to adjourn at 7:05pm. All present voted yes. Motion carried.

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Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Carrie Poirier, Finance Officer

Published once at the approximate cost of \_\_\_\_\_\_\_\_\_\_\_.