**CITY OF BOWDLE**

**REGULAR COUNCIL MEETING**

**BOWDLE CITY HALL**

**2056 MAIN STREET, BOWDLE, SD 57428**

**MONDAY, JUNE 2, 2025, 7:00PM**

**MEETING MINUTES**

Public Forum: N/A

Mayor Rick Boschee called the meeting, located at 2056 Main Street, to order at 7:04 pm. The following members were present: Rick Boschee, Rex Gab, Dennis Schock, Mike Gunderson, Darryn Barnhardt, Amber Shaykett, and Margaret Bobby. Also present: Finance Officer Carrie Poirier, Rodney Schlecht, Kirby Kleffman, Brooke Heilman and Wayne Washenberger. All present recited the Pledge of Allegiance. Tara Beitelspacher from The Pride recorded the meeting.

Agenda: Motion by Gunderson, second by Barnhardt to approve the agenda. All voted yes. Motion carried.

Minutes: Motion by Gab, second by Barnhardt, to approve the minutes of the regular meeting held on May 5, 2025. All voted yes. Motion carried.

Healthcare Center:Heilman read the April 2025 financial statements. The month showed a facility-wide loss of (255,356.47) with a YTD loss of (100,829.01). Hospital monthly profit254,720.47, YTD profit of 99,951.30. Nursing Home monthly loss of (10,646.90), YTD loss of (155,867.93). Clinic monthly profit 11,282.90, YTD loss of (140,487.13). Kleffman shared the April statistical report for the facility. All services were up except clinic visits were down, ancillary services were down, and rehab services remained the same.

Kleffman presented the facility personnel changes for the month of May: New Hires: Trever Fox, LTC, FT, 18.10, Aiden Goings, LTC, PT, 16.50. Separations: Taylor McElhone, PRN Activities Aide. Wage Increase: Brittanie Knight, 10 yr increase 20.09, Jordre Eisenbeisz, 10 yr increase 37.04. Motion by Gunderson to accept personnel changes. Second by Barnhardt. All voted yes. Motion carried.

Kleffman requested approval to obtain bids for the east parking lot crack and chip seal. Motion to approve by Barnhardt. Second by Gab. All voted yes. Motion carried.

Kleffman requested an Executive Session at 7:12pm. Barnhardt motioned to go into Healthcare Center executive session, second by Gunderson. The council ended executive session at 8:05pm. Three motions were read. 1. Motion by Bobby to approve practitioners for Avera Telemedicine, Avera Pathologist as Lab Director and Real Radiology physician. Second by Shaykett. 2. Motion by Bobby to approve Healthcare Center fiscal year 2026 budget w/salary increase. Second by Shaykett 3. Motion by Bobby to approve Wayne Washenberger’s renewal contract through November of 2027. Second by Shaykett. All voted yes. Motion carried.

Rodney Schlecht: Schlecht discussed with the council charges for water & sewer access fees for all lots. F/O Poirier will gather more information. This was tabled until next meeting.

Motion by Bobby to approve hospital payment of claims. Second by Barnhardt. All voted yes. Motion carried.

Payroll (May):

Hospital/Nursing Home/Clinic Wages, 387647.67, IRS/CorTrust Bank, Payroll Taxes, 123,000.02, AFLAC, Employee Payroll Deductions, 3940.52, Colonial Supplemental Insurance, Employee Payroll Deductions, 47.48, Delta Dental Plan, Employee Payroll Deductions, 4912.72, Vision Service Plan, Insurance, 667.86; SD Retirement System, Pension, 60588.52, Washington Mutual, Employee Payroll Deductions, 42.56, Wellmark, 82833.36.

Healthcare Center Payment of Claims (April):

|  |  |  |
| --- | --- | --- |
| A&B Business Inc | Admin/Clinic | 1571.98 |
| Agiliti Health Inc | Med Surg Lease | 3300.00 |
| Amy Kappenman / The Watering Can | Benefits | 913.35 |
| Avel eCare | Pharmacy | 20078.74 |
| Avel eCare LLC | Supplies | 5574.46 |
| Avera eCare Medical | Supplies | 4873.61 |
| Avera Health | Inventory | 25085.75 |
| Avera McKennan | Supplies | 366.06 |
| Avera Medical Group – Aberdeen | Supplies | 530.00 |
| Avera St. Lukes | Med surg | 6019.38 |
| Avera St Lukes | Supplies | 24.00 |
| BD | Supplies | 592.00 |
| Beadle Ford | Repairs | 205.20 |
| Beckman Coulter | Inventory | 392.08 |
| Becton Dickinson & Co | Repairs | 235.40 |
| Bowdle Building & Hardware | Supplies | 59.13 |
| Bowdle Healthcare Foundation | donation | 188.70 |
| Bowdle Pit Stop Inc | supplies | 319.96 |
| Brandon John Bertsch | Med surg | 12450.00 |
| Brenden Stapp | Supplies | 375.00 |
| Canon Financial | Lease | 1037.22 |
| Cardinal Health Inc | pharmacy | 46580.03 |
| Christopher Gillick | Supplies | 406.25 |
| City of Bowdle | Utilities | 1511.45 |
| CorTrust Bank | misc. | 2412.93 |
| Dakota Broadcasting | Advertising | 210.00 |
| Dakota Supply Group | Supplies | 151.95 |
| Direct Supply | Supplies | 764.00 |
| DMS Technologies | Supplies | 2068.00 |
| Ecolab Inc | nutrition | 96.37 |
| Edmunds County Sherriff | Misc | 20.00 |
| Experian Health | Supplies | 1043.86 |
| Fed Ex | Supplies | 31.63 |
| FFF Enterprises Inc | pharmacy | 4493.34 |
| Fisher Healthcare | Lab | 3411.13 |
| Fusion Medical Staffing | Staff | 9060.00 |
| G&R Controls | Repairs | 3520.16 |
| Geffdog Designs | Advertising | 191.50 |
| Get Med Staffing | Staff | 12724.40 |
| GQR-Uniti Med LLC | Med surg | 14755.95 |
| Healthcare Services Group Inc | nutrition/laundry | 59882.48 |
| Healthstream Inc | seminar | 28.75 |
| Helmer Scientific | Supplies | 921.19 |
| Interstate Office Products | supplies | 821.89 |
| Joan M Conlon | transcript | 1000.82 |
| Brockel Storage Units | Storage | 75.00 |
| Kayla Jung | rad prof | 2437.50 |
| Linde Gas & Equipment Inc | med surg | 3714.55 |
| McKesson Corporation | pharmacy | 26820.34 |
| McKesson Medical Surgical | lab | 3967.56 |
| MDU Resources Group Inc | Utilities | 8754.75 |
| Medical Review Consultants | med surg | 130.00 |
| Medical Waste Transport | Waste | 327.90 |
| Medline Industries | Supplies | 190.33 |
| Menards Inc | repairs | 490.43 |
| Mid Northern Electric | Supplies | 309.95 |
| Midstates Inc | Supplies | 53.40 |
| Network Services Co | Supplies | 179.73 |
| Oahe Landscapes | Maint | 272.22 |
| Ortho-Clinical Diagnostics Inc | supplies | 368.09 |
| Owens & Minor Distribution Inc | inventory | 2949.48 |
| Penner Patient Care Inc | R&M | 646.71 |
| Patient Refunds | Refunds | 1704.37 |
| Performance Health Supply Inc | supplies | 56.43 |
| Petty Cash | supplies | 87.00 |
| Pharmacy Data Mgmt | Software | 1200.00 |
| Pride of the Prairie | advertising | 344.30 |
| PrimeTime Health Care | supplies | 13642.50 |
| Advantage Administrators | inventory | 3,246.94 |
| Reuer Sanitation | garbage | 939.00 |
| Robert Heilman | Repairs | 78.00 |
| Roseanne Ullmann - | transcript | 1014.40 |
| Servall Rapid City | supplies | 398.68 |
| Sewer Duck | Repairs | 465.00 |
| Smith & Nephew Inc | supplies | 284.60 |
| SD Division of Criminal Invest | Background | 80.25 |
| Stericycle Inc | supplies | 98.88 |
| Steris Corp | Supplies | 187.63 |
| Tracy Wright | nutrition | 476.25 |
| Transmed Inc | inventory | 3726.35 |
| Tri-Anim Health Serv | Supplies | 29.86 |
| Turner Drug | pharmacy | 3521.45 |
| US Bank | Supplies | 2000.00 |
| UPS | Supplies | 240.00 |
| Vaughn Beck | Consulting | 50.00 |
| Venture Communications Cooperative | phone/tv | 2701.61 |
| Capital One | Misc | 125.83 |
| Western States Fire Protection | Insurance | 3235.00 |
| Grainger | Supplies | 75.36 |
| Kirby Kleffman | Expense | 87.44 |
| Brooklyn Thomas | Expense | 197.40 |
| TiAnn Boggs | Expense | 430.20 |
| Grace Grismer | Expense | 168.92 |
| Mary Fischer | Expense | 443.15 |
| Barb Kaiser | Expense | 87.50 |
| Lexi Stafford | Expense | 178.92 |
| Melanie Kaiser | Expense | 333.69 |
| Wayne Washenberger | Expense | 100.00 |
| Lynae Aman | Expense | 567.70 |

**City**

Consent Calendar: Library Board: N/A, Zoning Board: N/A

Project Updates: Ken Hier from IMEG gave an update on the main street/sanitary sewer project. Hier presented the Main Street pay app #6 in the amount of 295,790.27 and Change Order #2 in the amount of 7,396.43. Motion by Barnhardt to approve, Second by Gunderson. All voted yes. Motion carried. Hier presented pay app #4 in the amount of 144,647.25 and Change Order #3 in the amount of 78,817.40 for the sanitary sewer project. Motion by Bobby to approve. Second by Gab. All voted yes. Motion carried. Hier spoke about extending the sewer main North at 3rd. Hier also discussed city water shut off on Tuesday, June 3rd and road closure on 325th. Hier then explained that there will be a request from Dahme Construction for a time extension on the project. This was tabled until the next meeting.

Airport: The FAA study for the grain facility just north of the airport which was put out for public comment was determined and it came back as No hazard. The final steps to open the airport for public use is for the FAA office to conduct a site visit and ensure that the criteria outlined in the 2024-CSA-411-LAP will be met. This includes a fence and gate, a wind cone, signage, and marker balls for utility wires. Once these items have been met the city will need to write a letter requesting an airport license. Then it will be put on the FAA Commission Meeting agenda.

Fire Department: Barnhardt made a motion to surplus the old fire truck that is parked by the city shop. Second by Schock. All voted yes. Motion carried. The truck will be published for sale in the Pride of the Prairie.

F/O presented the council with the May/June drawdown forms for the Main Street and sanitary sewer loans, Statement of Accounts, Monthly Receipts, Monthly Expenses and Water Usage Report. They were reviewed by the council.

City Receipts (May): CorTrust Bank, Interest, 139.34,Raymond James Interest, 645.76; State of SD, Sales Tax, 12665.05; Edmunds County, Property Tax, 41848.61, Motor Vehicle, 907.89, Penalties: 87.26; State of SD, Hwy & Bridge, 8812.97; City Rentals, 1200.00; Liquor Licenses, 300.00; Pet Licenses, 65.00; Misc Inc, 1150.35; Golf Cart Lic, 80.00; Building Permit, 50.00; Franchise Fees, 808.27; FD Grant, 3680.00; Rubble Site Fees, 1726.30, Water/Sys Maint/Late Fees/ Reconnects/Meter Deposit/Bulk, 19368.07, Water Debt 1, 2427.30, Water Debt 2, 2832.53, Sewer/Late Fees, 13573.74; Sewer Surcharge, 9700.35, Sewer Debt 1, 2341.17, Sewer Debt 2, 2775.97. Project Fee Advances, 258994.60

City Payment of Claims (May):

City Payroll: Executive wages, 1850.00, Admin wages, 2230.32, Street wages, 2893.00, Library wages, 2184.28, Water wages, 2561.66, Sewer wages, 2561.66, Community room, utilities, 150.00.

Beck Law, legal, 830.00; Oahe Landscapes, maintenance, 214.29; Bowdle Volunteer FD, grant, 3680.00; City of Bowdle, utilities, 835.07; CorTrust Bank Visa, supplies, 1204.99; FEM Electric, airport utilities, 76.11; Montana Dakota, electric agreement, 22,635.00; Montana Dakota, utilities, 2330.09; Patriot Fire & Safety, FD repairs, 1433.96; The Pride, publishing, 196.23; Venture, phone/internet, 160.72; USDA Rural Dev, loan payment, 3229.00; SD Dept of Health, water sample, 15.00; SD Dept of Revenue, sales tax, 88.86; SD Public Web Water, water supply,9245.00; CorTrust, interim loan payment, 3579.68. NeCog, project services, 15,000.00; Dahme Construction, project services, 382,137.06

Finance Officer school will be June 11-13, 2025, in Pierre. F/O Poirier will be attending. She received a scholarship to attend. The elected official’s workshop will be on July 16, 2025, in Pierre.

The next regular council meeting is scheduled for Monday, July 7, 2025, at 7:00 pm in the Bowdle Healthcare Center Community Room.

Motion by Shaykett, seconded by Gunderson, to adjourn at 10:14pm. All present voted yes. Motion carried.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ Rick Boschee, Mayor Date

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Carrie Poirier, Finance Officer

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