**CITY OF BOWDLE**

**REGULAR MEETING MINUTES**

**February 3, 2025**

Public Forum: None

Mayor Rick Boschee called the meeting, located at 2056 Main Street, to order at 6:30 pm. The following members were present: Rick Boschee, Rex Gab, Mike Gunderson, Darryn Barnhardt, Amber Shaykett, Margaret Bobby and Russ Maier. Also present: Finance Officer Carrie Poirier, Rodney Schlecht, Bruce & Del Huber. All present recited the Pledge of Allegiance. Tara Beitelspacher from The Pride recorded the meeting.

Agenda: Motion by Gunderson, second by Barnhardt to approve the agenda. All voted yes. Motion carried.

Minutes: Motion by Gab, second by Barnhardt, to approve the minutes of the regular meeting held on January 6, 2025. All voted yes. Motion carried.

Healthcare Center: Mayor Boschee read the December 2024 financial statements in Darwyn Kleffman’s absence. The month showed a facility wide loss of (168,25) with a YTD profit of 45,080. The breakdown includes Hospital loss of (87,196). YTD profit of 221,050. Nursing Home loss of (41,467). YTD loss of (104,142). The Clinic loss of (39,588). YTD loss of (71,828). The council reviewed the statements. Boschee also shared the December statistical report for the facility. Services were comparable to last month.

Mayor Boschee presented the facility personnel changes for the month of January: New Hires: Elizabeth Stotz, LTC-Activities, FT, 20.50, Lindsey Harrison, LTC-CNA, FT 19.10. Separations: None. Motion by Barnhardt to accept personnel changes. Second by Gunderson. All voted yes. Motion carried.

The following Avera St. Lukes providers were appointed to the medical staff for a 2-year term: Kristin Kinsman, MD, Lokender Bommisetty, MD. The following Real Radiology providers were appointed to the medical staff for a 2-year term: Travis Petree, MD. A medical cannabis possession policy that was reviewed by Dr. Kessler and medical staff was presented. Motion by Bobby to approve all. Second by Maier. All voted yes. Motion carried.

Payroll (January):

Hospital/Nursing Home/Clinic/City, Wages, 351735.20, IRS/CorTrust Bank, Payroll Taxes, 77881.15

AFLAC, Employee Payroll Deductions, 4035.68, Colonial Supplemental Insurance, Employee Payroll Deductions, 47.48, Delta Dental Plan, Employee Payroll Deductions, 4727.48, Vision Service Plan, Insurance, 634.40; SD Retirement System, Pension, 40034.38, Washington Mutual, Employee Payroll Deductions, 42.56, Wellmark, 81,092.45

Healthcare Center Payment of Claims (January):

|  |  |  |
| --- | --- | --- |
| Lori Kristan Hettick | patient refund  | 30.00 |
| Malissa Ann Thomas | patient refund  | 15.00 |
| Melissa Linden  | patient refund  | 26.24 |
| Peggy Sue Gereau | patient refund  | 13.36 |
| Rebecca Violet Hettick | patient refund  | 30.00 |
| Rickard Gene Gereau | patient refund  | 50.00 |
| Rickard Gene Gereau | patient refund  | 50.00 |
| Rickard Gene Gereau | patient refund  | 50.00 |
| Rickard Gene Gereau | patient refund  | 50.00 |
| Taylor Elaine Oster | patient refund  | 15.00 |
| Tiann Rae Boggs | patient refund  | 30.00 |
| Yvette Eve Rutt | patient refund  | 70.00 |
| Yvette Eve Rutt | patient refund  | 70.00 |
| A&B Business Inc  | Admin/Clinic | 1,571.98 |
| Agiliti Health Inc  | Med Surg Lease | 3,300.00 |
| American Heart Association Inc  | supplies | 1,215.00 |
| Amy Kappenman | Benefits | 50.00 |
| Avel eCare LLC  | Pharmacy  | 10,824.20 |
| Avera Health | software | 33,792.45 |
| Avera St Lukes | med surg  | 360.00 |
| Baxter Healthcare Corporation  | supplies | 1,580.00 |
| Bio-Rad Laboratories  | lab | 5,252.06 |
| Bowdle Building & Hardware  | repairs | 21.98 |
| Bowdle Healthcare Foundation | donation | 188.70 |
| Bowdle Pit Stop Inc  | supplies | 93.62 |
| Bracco Diagnostics Inc  | radiology | 635.26 |
| Brandon John Bertsch | med surg | 13,700.00 |
| Canon Financial Services Inc  | lease | 1,022.11 |
| Cardinal Health Inc | pharmacy  | 44,280.31 |
| Carefusion  | pharmacy | 592.00 |
| Cincinnati Insurance Company  | insurance  | 9,829.00 |
| CorTrust Bank  | misc | 2,097.00 |
| Crest Electronics Inc | R&M | 161.62 |
| Direct Supply  | supplies | 423.00 |
| DMS Imaging Inc | rad prof | 3,265.05 |
| Ecolab Inc  | nutrition | 96.37 |
| Encompass Group LLC | laundry | 152.16 |
| Eureka Community & Benevolent Hospital | pharmacy | 40.00 |
| Experian Health Inc  | software | 1,260.33 |
| FFF Enterprises Inc  | pharmacy | 13,307.23 |
| Fisher Scientific Company LLC  | lab | 4,285.35 |
| GQR Uniti Med LLC  | nursing home | 6,801.90 |
| Healthcare Services Group Inc  | nutrition/laundry | 60,995.77 |
| Healthstream Inc  | seminar | 28.75 |
| Howmedica Osteonics Corp  | supplies | 262.76 |
| Interstate Office Products Inc | supplies | 370.16 |
| Joan M Conlon  | transcript | 672.19 |
| Jon Brockel  | admin  | 75.00 |
| Kayla Jung | rad prof | 2,593.75 |
| Lifeserve Blood Center  | lab | 277.72 |
| Linde Gas & Equipment Inc | med surg | 3,634.33 |
| MB LLC  | Benefits | 707.64 |
| McKesson Corporation  | pharmacy  | 330.84 |
| McKesson Corporation | pharmacy | 18,808.53 |
| McKesson Medical-Surgical Inc  | lab | 3,180.24 |
| McQuillen Creative Group | supplies | 300.00 |
| MDU Resources Group Inc | Utilities | 143.40 |
| MDU Resources Group Inc  | Utilities | 5,174.99 |
| MDU Resources Group Inc  | Utilities | 283.04 |
| MDU Resources Group Inc - | Utilities | 203.88 |
| MDU Resources Group Inc | Utilities | 4,556.15 |
| MDU Resources Group Inc  | Utilities | 333.64 |
| MDU Resources Group Inc | Utilities | 2,279.24 |
| Medbridge Inc | inventory | 1,147.36 |
| Medical Review Consultants  | med surg | 50.00 |
| Melissa Linden  | nursing home | 14,415.00 |
| Menard Inc  | repairs  | 66.39 |
| Michelle Serr | rad prof | 1,500.00 |
| Mid-Northern Electric Inc  | R&M | 556.41 |
| Midstates Inc  | supplies | 225.00 |
| Northland Healthcare Alliance  | radiology | 4,067.00 |
| Ortho-Clinical Diagnostics Inc | supplies | 303.53 |
| Owens & Minor Distribution Inc  | inventory | 3,624.04 |
| Penner Patient Care Inc  | R&M | 641.71 |
| Performance Health Supply Inc  | supplies | 88.18 |
| Petty Cash | supplies | 131.91 |
| Premier Equipment LLC  | R&M | 67.91 |
| Pride of the Prairie  | advertising | 314.24 |
| RD Drenkow & Co | inventory | 3,246.94 |
| Reuer Sanitation  | garbage | 939.00 |
| Roseanne Ullmann - | transcript | 2,316.16 |
| Servall Rapid City  | supplies | 398.68 |
| Sharla Ann Carda  | lab | 1,743.83 |
| South Dakota Department of Health | supplies | 66.00 |
| South Dakota Health Care Association  | fees | 697.60 |
| Sprocket Ventures LLC | supplies | 544.00 |
| State of South Dakota Criminal Division | admin | 26.75 |
| Stericycle Inc  | med surg | 94.67 |
| Tracy Wright  | nutrition | 587.55 |
| Tri State Water Inc | supplies  | 86.75 |
| Turner Drug  | pharmacy | 4,600.60 |
| Venture Communications Cooperative | phone/tv | 2,719.62 |
| Brian Donald Wherry | patient refund  | 35.00 |
| Brian Donald Wherry | patient refund  | 35.00 |
| Brian Ray Brockel | patient refund  | 212.91 |
| Candice Lorraine Lutz | patient refund  | 142.90 |
| Candice Lorraine Lutz | patient refund  | 16.50 |
| Colton Scott Thomas | patient refund  | 7.12 |
| Darrell Pfeifle  | patient refund  | 75.00 |
| Department of Veterans Affairs | admin  | 164.45 |
| DSS Office of Recoveries  | admin | 10,268.00 |
| DSS Office of Recoveries  | admin | 3,126.86 |
| Estate of Gordon Chalmers | admin | 3,675.00 |
| HealthPartners | insurance  | 241.26 |
| Jessica Anna Lois Zempel | patient refund  | 30.00 |
| Josef Paul Schaible | patient refund  | 200.00 |
| Leann Stromberg Grev | patient refund  | 144.00 |
| Leann Stromberg Grev | patient refund  | 390.00 |
| Leann Stromberg Grev | patient refund  | 390.00 |
| Leann Stromberg Grev | patient refund  | 233.18 |
| Leann Stromberg Grev | patient refund  | 56.00 |
| Leann Stromberg Grev | patient refund  | 221.00 |
| Leann Stromberg Grev | patient refund  | 56.00 |
| Lien Family Funeral Care | supplies | 653.14 |
| McKesson Corporation  | pharmacy | 42,093.44 |
| Lynae Aman | Expense Payment | 222.60 |
| TiAnn Boggs | Expense Payment | 71.40 |
| Mary Fischer | Expense Payment | 413.86 |
| Barbera Kaiser | Expense Payment | 200.20 |
| Shane Jacobs | Expense Payment | 29.40 |
| Melanie Kaiser | Expense Payment | 343.04 |
| Wayne Washenberger | Expense Payment | 30.25 |

**City**

Consent Calendar: Library: N/A, Zoning: N/A, BEDC clarification was presented by finance officer Poirier. City attorney Vaughn Beck clarified the following: BEDC is no longer funded by the city, so is no longer required to file meeting minutes with the city. BEDC is governed by their bylaws and the South Dakota Nonprofit Corporation Act SDCL Chapter 47-22). Please reference for additional information.

Quonset Building Lease: The council discussed the Bruce/Del Huber Quonset building land lease pricing. Maier motioned to charge 150.00 for the large Quonset. Second by Barnhardt. All voted yes. Motion carried.

2025 City Council Election: All positions will be up for election in 2025: Mayor and six Alderman At Large. The mayor term will be a two-year term, three (3) Alderman will be a two-year term, and three (3) Alderman will be a one-year term. The earliest date to sign a Declaration of Candidacy to begin petition circulation will be January 31,2025. All petitions must be turned in by 5:00 pm, Friday, February 28, 2025. If needed, the election will be held April 8, 2025.

Airport: Thomas Koch, Aeronautics Program Technician, sent the determination from the FAA regarding the status change of the Bowdle airport from private to public. There were 19 criteria items outlined by the FAA that would need to be met. There is still an issue with the second phase of the grain facility. The elevator closest to Hwy 12 would still need to be studied by the FAA as it does penetrate part of the airspace. The council decided to not proceed with making the airport public due to the significant expense of meeting the criteria. The council would like to see if the second portion of the study could continue for future reference.

Utility Charges: Utility charges were discussed. In Bowdle, the utility access fee is charged to property owners who have access to services such as water, sewer, whether or not they are hooked up to these utilities. This fee helps cover the costs of maintaining and upgrading the infrastructure (like water lines and sewer systems) that make these services available. Even if you're not using the services, the city still must maintain the capacity to serve your property in the future, and the fee is a way to share those maintenance costs among all properties with access. This helps ensure that everyone pays their fair share for the utility infrastructure, and it allows the city to keep the system running smoothly for everyone who might need it in the future. Anyone that owns a lot in the city and has access to water and/or sewer on the lot will be charged access fees, infrastructure charges, and a rubble site fee at a minimum. The city has purchased new utility billing software called MuniBilling. The old module is no longer supported. Bills will be mailed the week of February 10th with instructions on how to pay.

Mosquito Spraying Contract: The mosquito control contract with Edmunds County was approved for 2025. Motion by Bobby, Second by Barnhardt. All voted yes. Motion carried.

Crop Damage Reimbursement: The council briefly discussed potential reimbursement for any damage that may be caused by infrastructure work on the land in the land lease. This was tabled until more information is gathered at the pre-construction meeting with the contractor.

Pay App#1: Pay app #1 for the sewer infrastructure project was approved in the amount of $158,520.09. Preliminary work is anticipated to begin at the end of February. The council also discussed infrastructure work necessary between 5th and 6th Avenue on 5th Street. The water system is not looped in this area. Motion by Barnhardt. Second by Maier. All voted yes. Motion carried.

F/O presented the council with the January Statement of Accounts, Monthly Receipts, Monthly Expenses and Water Usage Report. They were reviewed by the council.

City Receipts (January): CorTrust Bank, Interest, 63.75,Raymond James Interest, 690.83, State of SD, Sales Tax, 19007.86, Edmunds County, Property Tax, 1526.42, Penalties, 117.73, Motor Vehicle, 273.38, Franchise Fees(Midco/Venture), 607.11, State of SD, Hwy/Bridge, 4831.33, State of SD, Alcohol Reversion, 812.60, City Rentals, Land Lease, 26.665.25, Misc Rev, Insurance Reimb, Dirt Work, 7840.00, Pet Licenses, 5.00, Rubble Site Fees, 1250.66, Water/Sys Maint/Late Fees/ Reconnects/Meter Deposit/Bulk, 16391.77, Water Debt 1, 2097.33, Water Debt 2, 2209.17, Sewer/Late Fees, 7149.89; Sewer Surcharge, 7813.47, Sewer Debt 1, 2079.19, Sewer Debt 2, 2197.46.

City Payment of Claims (January):

ARC, repairs, 595.49; Agtegra, fuel, 1300.00; City of Bowdle, utilities, 612.26; CorTrust Bank Visa, supplies, 1126.2; Fire Safety First, maintenance, 73.00; Kiesz Fencing, maintenance, 600.00; FEM Electric, airport utilities, 76.94; IMEG, Sewer Consulting/Main Street Project, 2280.00; Montana Dakota, utilities, 3010.98; MuniBilling, software, 4250.00; North Central, insurance airport, 1610.00; Oahe Landscapes, park, 100.00; The Pride, publishing, 136.00; Venture, phone/internet, 159.35; USDA Rural Dev, loan payment, 3229.00; SD Dept of Health, water sample, 15.00; SDML, conference, 250.00; SD Dept of Revenue, sales tax, 74.81; Web Water, water supply, 8436.50; CorTrust, interim loan payment, 3695.78; USDA Rural Dev, loan, 3229.00.

District 6 Meeting is in Redfield, SD on March 18th, 2025, from 5:30-8:00pm. Registration is due March 14, 2025.

The next regular council meeting is scheduled for Monday, March 3, 2025, at 6:30 pm.

Motion by Shaykett, seconded by Bobby, to adjourn at 9:05pm. All present voted yes. Motion carried.

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Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Carrie Poirier, Finance Officer

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