**CITY OF BOWDLE**

**REGULAR COUNCIL MEETING**

**BOWDLE HEALTHCARE: COMMUNITY ROOM**

**8001 5th Street, BOWDLE, SD 57428**

**MONDAY, JULY 7, 2025, 7:00PM**

**MEETING MINUTES**

Public Forum: N/A

Mayor Rick Boschee called the meeting, located at 8001 5th Street, to order at 7:00 pm. The following members were present: Rick Boschee, Rex Gab, Dennis Schock, Mike Gunderson, Darryn Barnhardt, Amber Shaykett, and Margaret Bobby. Also present: Finance Officer Carrie Poirier, Rodney Schlecht, Kayla Hartwell, Jeremy Hofer (Dahme), Ken Hier and Justin (IMEG). All present recited the Pledge of Allegiance. Tara Beitelspacher from The Pride recorded the meeting.

Agenda: Motion by Gunderson, second by Barnhardt to approve the agenda. All voted yes. Motion carried.

Minutes: Motion by Bobby, second by Shaykett, to approve the minutes of the regular meeting held on June 2, 2025, and the special meeting held on June 10, 2025. All voted yes. Motion carried.

Healthcare Center:Mayor Boschee read the May 2025 financial statements. The month showed a facility-wide loss of (213,919.65) with a YTD loss of (314,748.66). Hospital monthly loss of (149,862.40), YTD profit of 125,467.12. Nursing Home monthly loss of (30,520.35), YTD loss of (271,976.56). Clinic monthly loss (33,536.90), YTD loss of (168,239.22). Mayor Boschee shared the May statistical report for the facility. All services were down slightly or remained the same.

Mayor Boschee presented the facility personnel changes for the month of June: New Hires: Rachel Henderson, Hospital, FT, 31.60. Separations: Colette Maier, EVOC, Vivan Jost, LTC CNA, Courtney Baer, LTC RN. Wage Increase: Cedar Vargason, 5 yr increase 19.92. Motion by Barnhardt to accept personnel changes. Second by Gab. All voted yes. Motion carried.

Mayor Boschee presented two new policies: Resident’s Own / Home Medication Use and Reportable Events to SD Dept. of Health. Policies have been reviewed by medical staff. Motion by Gunderson to approve policies. Second by Gab. All in favor. Motion carried.

Mayor Boschee presented the Employee Handbook Revisions for 2025. This was also reviewed by medical staff and department heads. Motion by Barnhardt to approve revisions. Second by Gunderson. All in favor. Motion carried.

Mayor Boschee presented the New Avera Telemedicine Practitioners. The following Avera Telemed practitioners were reappointed to the medical staff for a 2-year term: Dr. Charles Longo, MD and Austen Fagerland, PA-C. Motion by Barnhardt to approve. Second by Gab. All in favor. Motion carried.

Mayor Boschee opened the one bid submitted by Jensen’s Rock & Sand for the crack fill and chip seal work on the east side of the Healthcare Center. Bid price total was 24,062.50. Motion by Barnhardt to approve. Second by Gab. Schock voted no, remaining voted yes. Motion carried.

Rodney Schlecht: The council discussed charges for water & sewer access fees. Discussion included: Anyone in the city with a water pipe access that is not above ground and/or inaccessible will be charged 50.00/mo. In order to completely remove service a homeowner would need to dig out the pipes from the home to the corporation at their cost and repave. F/O Poirier will gather more information for the upcoming ordinance. This was tabled until the next meeting. The council also had a brief discussion on the success of Tower Days. Mayor Boschee would like to thank all who participated and helped set up.

City Executive Session: Mayor Boschee called executive session at 8:16pm. Motion by Barnhardt. Second by Gab. All in favor. Motion carried. Executive session ended at 8:56pm. The council would like the public to know that they will start the process of condemning houses in the city that violate health and safety laws.

Motion by Bobby to approve hospital payment of claims. Second by Barnhardt. All voted yes. Motion carried.

Payroll (June):

Hospital/Nursing Home/Clinic Wages, 362339.82, IRS/CorTrust Bank, Payroll Taxes, 78755.73, AFLAC, Employee Payroll Deductions, 3940.52, Colonial Supplemental Insurance, Employee Payroll Deductions, 47.48, Delta Dental Plan, Employee Payroll Deductions, 4959.58, Vision Service Plan, Insurance, 667.86; SD Retirement System, Pension, 40507.25, Washington National, Employee Payroll Deductions, 42.56, Wellmark, 82279.42.

Healthcare Center Payment of Claims (June):

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| --- | --- | --- |
| 4D Kares | Supplies | 22539.20 |
| A&B Business Inc  | Admin/Clinic | 1571.98 |
| Agiliti Health Inc  | Med Surg Lease | 3318.98 |
| Amy Kappenman / The Watering Can | Benefits | 73.60 |
| ARC Parts | Repairs | 219.95 |
| Avel eCare LLC | Supplies | 5574.46 |
| Avera eCare Medical | Supplies | 4873.61 |
| Avera Health | Inventory | 27200.49 |
| Avera Medical Group Occupational | Supplies | 183.00 |
| Avera Medical Group – Aberdeen | Supplies | 280.00 |
| Avera St. Lukes | Med surg | 8678.08 |
| Avera St Lukes Hosp Emerg Service | Supplies | 290.00 |
| Beckman Coulter | Inventory | 717.39 |
| Bowdle Building & Hardware | Supplies | 53.17 |
| Bowdle Healthcare Foundation | donation | 188.70 |
| Bowdle Pit Stop Inc  | supplies | 296.65 |
| Bracco Diagnostics | inventory | 635.26 |
| Brandon John Bertsch | Med surg | 9281.25 |
| Brenden Stapp | Supplies | 790.00 |
| Brian Douglas Ermer | Supplies | 9770.80 |
| Canon Financial  | Lease | 1022.11 |
| Cardinal Health Inc | pharmacy  | 34473.36 |
| City of Bowdle | Utilities | 2816.65 |
| CorTrust Bank  | misc. | 3809.48 |
| Dakota Truck Underwriters | Insurance | 5493.00 |
| DMS Technologies | Supplies | 4442.90 |
| eProvider Solutions | Software | 3208.58 |
| Ecolab Inc  | nutrition | 96.37 |
| Experian Health | Supplies | 942.06 |
| Fed Ex | Supplies | 120.89 |
| FFF Enterprises Inc  | pharmacy | 12986.18 |
| Fisher Healthcare | Lab | 1090.52 |
| Fusion Medical Staffing | Staff | 6054.80 |
| Get Med Staffing | Staff | 16297.65 |
| Grainger | Supplies | 104.10 |
| Hase Plumbing | Repairs | 183.20 |
| Healthcare Logistics | Supplies | 121.07 |
| Healthcare Services Group Inc  | nutrition/laundry | 61614.89 |
| Healthstream Inc  | seminar | 28.75 |
| House of Glass | Repairs | 768.00 |
| Interstate Office Products | supplies | 229.33 |
| Joan M Conlon  | transcript | 1305.98 |
| Brockel Storage Units  | Storage | 75.00 |
| Kayla Jung | rad prof | 3812.50 |
| Ken’s Food | Supplies | 33.13 |
| Les’s Standard | Repairs | 1044.58 |
| Lifeserve Blood | Supplies | 277.72 |
| Linde Gas & Equipment Inc | med surg | 3755.08 |
| Matheson Tri-Gas | Supplies | 109.00 |
| McKesson Corporation  | pharmacy  | 26192.07 |
| McKesson Medical Surgical | lab | 5287.06 |
| McQuillen Creative | Supplies | 300.00 |
| Medical Review Consultants  | med surg | 50.00 |
| Medical Waste Transport | Waste | 235.50 |
| Medline Industries | Supplies | 91.69 |
| Menards Inc  | repairs  | 367.94 |
| Messerli & Kramer | Consulting | 824.28 |
| Mid Northern Electric | Supplies | 517.10 |
| Midwest Medical Insurance | Insurance | 6911.00 |
| Mirion Technologies | Supplies | 897.72 |
| Montana – Dakota | Utilities | 9455.12 |
| Network Services Co | Supplies | 238.23 |
| Nova Biomedical | Supplies | 513.69 |
| NXC Imaging | Supplies | 3762.00 |
| Oahe Landscapes | Maint | 130.61 |
| Ortho-Clinical Diagnostics Inc | supplies | 353.48 |
| Owens & Minor Distribution Inc  | inventory | 6590.66 |
| Patient Refunds | Refunds | 3807.64 |
| Petty Cash | supplies | 5.00 |
| Pharmacy Data Mgmt | Software | 1200.00 |
| Plunkett’s | Service | 1548.93 |
| Pride of the Prairie  | advertising | 198.69 |
| PrimeTime Health Care | supplies | 12155.00 |
| Quadient Leasing | Supplies | 239.61 |
| Advantage Administrators | inventory | 3,246.94 |
| Reuer Sanitation  | garbage | 939.00 |
| Robert Heilman | Repairs | 78.00 |
| Roseanne Ullmann - | transcript | 1444.64 |
| Servall Rapid City  | supplies | 609.81 |
| Service Signs | Supplies | 1280.00 |
| Sharla Ann Carda | supplies | 1769.97 |
| SmartSense by Digi | Software | 120.00 |
| SD Baskets Unlimited | Benefits | 4265.00 |
| SD Health Care Assoc | Supplies | 355.00 |
| SD Public Health Lab | Supplies | 50.00 |
| Stericycle Inc  | supplies | 98.88 |
| Steris Corp | Supplies | 332.78 |
| Stryker Sales | Supplies | 1230.08 |
| Tara Huggins | Supplier | 3283.30 |
| Tracy Wright  | nutrition | 447.75 |
| Transmed Inc | inventory | 3414.37 |
| Tri-State Water | Supplies | 184.00 |
| Turner Drug  | pharmacy | 5170.67 |
| Venture Communications Cooperative | phone/tv | 2556.27 |
| Capital One | Misc | 321.35 |
| We Care Online | Supplies | 339.00 |
| Whitney Sleep | consult | 4800.00 |
| Elizabeth Stotz | Expense | 250.68 |
| Mary Turner | Expense | 31.83 |
| Lindsey Fuller | Expense | 20.04 |
| Mary Fischer | Expense | 82.11 |
| Barb Kaiser | Expense | 59.22 |
| Lexi Stafford | Expense | 152.60 |
| Melanie Kaiser | Expense | 363.10 |
| Lynae Aman | Expense | 29.40 |
| Travis Preszler | Expense | 460.25 |
| Shane Jacobs | Expense | 188.30 |
| Lora Schlecht | Expense | 557.45 |
| Erin Osterday | Expense | 69.94 |

**July 1st, 2025, Wages (Healthcare Center)**

Kennadi Aman, LTC Nurse Aide, $16.91; Lynae Aman, Occupational Therapist, $39.16; Courtney Baer, LTC RN, $33.46; Carrie Beadle, Radiology Tech, $37.32; Nicole Beitelspacher, Clinic Receptionist, $23.93; Joell Bieber, EVOC, $18.38; Ruth Bieber, Hospital/LTC CNA, $24.50; TiAnn Boggs, Rehab Services Director/Speech-Language Pathologist, $98,839.52/yr; Cara Brenner, Ultrasound Tech, $40.31; Kylie Deurmier, Hospital RN, $35.57; Blake Eisenbeisz, Jr, EVOC, $17.77; Jordre Eisenbeisz, Hospital RN, $37.97; Mary Fischer, Hospital DON, $52.80; Sadie Folson, LTC CNA, $18.77; Lindsey Fuller, Hospital RN, $39.83; Samantha Geditz, Hospital RN, $31.98; Lisa Geier, LTC RN, $38.92, EMT, $38.92; Sarah Gill, Hospital CNA, $19.30; Connie Goldade, Clinic LPN, $28.09; Rachelle Griese, LTC CNA, $18.77; Grace Grismer, Hospital RN, $32.41; Pam Grismer, Social Services Designee, $24.60; Mike Gunderson, EMT, $22.91; Sharon Gunderson, EMT, $22.91; Lindsey Harrison, LTC CNA, $19.58; Kindra Hartung, Clinic RN, $34.42, Infection Prevention Nurse, $41.01; Kayla Hartwell, Director of Human Capital, $35.50; JoLynn Hawkinson, Restorative Aide, $26.55; Melissa Hedglin, Clinic Receptionist, $17.77, Hospital CNA, $18.30; Joshua Heinrich, Hospital RN, $37.66; Sarah Heinrich, Physical Therapist, $45.10; Lori Hettick, Hospital RN, $44.02; Lori Hettick, Hospital Registration, $20.52; Doria Hirsch, Hospital RN $40.56; Fern Hoffman, EVOC, $18.13; Theresa Hunnel, LTC RN, $37.41; Kaylie Hunter, Lab Supervisor, $35.88; Rickie Iron, LTC CNA, $23.92 PILB, Med Aide $25.65 PILB; Shane Jacobs, Maintenance Supervisor, $32.97; Chloe Jager, LTC CNA, $18.64; Eileen Job, LTC Dining Assistant, $16.86; LTC Cook $19.37; Morgan Jung, Hospital RN, $32.41; Barb Kaiser, Lab Tech, $31.22; EMT, 22.91; Melanie Kaiser, Public Health Manager, $41.00; Dr. Lacey Kessler, Medical Director, $294,803/year; Linda Kiesz, MDS Coordinator, $38.35, RN, $37.32; Elizabeth Kirschenmann, LTC CNA, $22.65; Darwyn Kleffman, CEO, $149,836.96/year; Brittanie Knight, LTC CNA, $20.59; Josie Knutson, LTC Nurse Aide, $16.90; Stephanie Lacher, Hospital RN, $38.75; Hope Larson, Hospital RN, $40.37; Bobbi Jo Love, LTC CNA, $20.39; Cynthia Lowens, Clinic RN, $37.50; Sydnee Malsam, LTC CNA, $17.94; Ashley McCarlson, Hospital LPN, $25.02; Alexzine Miles, LTC RN, $38.40; Kris Mitchell, LTC DON, $56.38; Taelure Obenauer, Clinic RN, $29.99; Erin Osterday, Patient Account Manager, $23.46; Phil Peterman, EMT, $22.91; Conner Preszler, LTC LPN, $23.58; Kaitlyn Rausch, Clinic RN, $28.79; Louise Reuer, LTC CNA, $24.70; Lacey Rohrbach, LTC ADON, $50.00; Deb Sandmeier, Hospital RN, $41.31; LaDeen Sandve, Hospital/LTC CNA and Maintenance Tech, $23.88; Lora Schlecht, Purchasing Manager, $26.50; Pamela Schmierer, Hospital CNA, $24.29, First Responder, $22.04; Lydia Schnaible, LTC CNA, $19.29; Savannah Sowards, LTC LPN, $28.19; Genevieve Spears, LTC LPN, $30.39; Lexi Stafford, Lab Tech, $24.09; Markay Steinmetz, Restorative Aide, $19.73; Elizabeth Stotz, Activities Coordinator, $21.43; Brooklyn Thomas, Hospital RN, $31.78; Shirley Torgerson, LTC CNA, $24.91; Mary Turner, Clinic Manager, $85,786.57/year; Cedar Vargason, Hospital CNA, $20.42; Makena Vocu, Clinic RN, $29.54; Chelsea Vogel, Physical Therapy Assistant, $29.27; Wayne Washenberger, PA, $209,000/year; Kathy Williams, LTC RN, $37.99; Angela Zabel, LTC Lead CNA, $24.70

**City**

Consent Calendar:

Library Board: Council accepted the June 25, 2025, meeting minutes.

Zoning Board: Council reviewed two building permit applications. One for Bobby and one for Remington. Motion made by Barnhardt to approve both applications. Remington condition that it must follow city setbacks. Second by Schock. All in favor. Motion carried.

Project Updates: Ken Hier from IMEG gave an update on the main street/sanitary sewer project. Hier presented the Main Street pay app #7 in the amount of 228,928.35 and Change Order #3 in the amount of (7,811.08). Hier also presented pay app #5 in the amount of 314,004.88 for the sanitary sewer project. Motion by Bobby to approve. Second by Gab. All voted yes. Motion carried. Hier explained that the change order included the 30-day extension on the project, putting the substantial completion date on August 15, 2025.

Fire Department: Sealed bids were opened for the old fire truck (1972 Ford F-350). High bid went to Jared Hoffman. Insurance for the Fire Department vehicles will be switched from the SDPAA policy to a First Fire policy starting in July. The FD Department building will remain on the SDPAA policy.

The council discussed a request from the Bowdle Pit Stop for a retail on sale liquor license and liquor off sale license. The council needs more information from the Department of Revenue before proceeding with the request.

The council had a brief discussion on allowing living in campers full time in the city. They asked for more information before creating an ordinance. F/O Poirier will look into it. They also discussed the ordinance that is in place that does not allow containers in residential areas. This ordinance will remain in effect as written.

F/O presented the council with the July drawdown forms for the Main Street and sanitary sewer loans, June Statement of Accounts, Monthly Receipts, Monthly Expenses and Water Usage Report. They were reviewed and approved by the council. Motion by Barnhardt. Second by Gunderson. All in favor. Motion carried.

City Receipts (June): CorTrust Bank, Interest, 132.23,Raymond James Interest, 664.62; State of SD, Sales Tax, 7228.54; Edmunds County, Property Tax, 12975.56, Motor Vehicle1735.27, Penalties: 3.91; City Rentals, 13900.00; Rubble Site Fees, 1342.93, Water/Sys Maint/Late Fees/ Reconnects/Meter Deposit/Bulk, 15316.08, Water Debt 1, 1777.41, Water Debt 2, 2312.80, Sewer/Late Fees, 7384.53; Sewer Surcharge, 7461.58, Sewer Debt 1, 1706.94, Sewer Debt 2, 2218.15. Project Fee Advances, 253299.52

City Payment of Claims (June):

City Payroll: Executive wages, 1600.00, Admin wages, 2262.95, Street wages, 3323.00, Library wages, 1788.85, Water wages, 2792.97, Sewer wages, 2792.97, Community room, utilities, 150.00.

ARC, parts, 369.30; Beck Law, legal, 50.00; Syhre Construction, FD repairs, 1728.00; Core & Main, water supplies, 328.99; City of Bowdle, utilities, 954.69; Raymond James, Mgmt Fee, 75.00; CorTrust Bank Visa, supplies, 562.95; FEM Electric, airport utilities, 25.75; Montana Dakota, utilities, 2358.72; M&T Fire & Safety, FD repairs, 1020.14; The Pride, publishing, 134.92; Venture, phone/internet, 163.41; USDA Rural Dev, loan payment, 3229.00; SD Dept of Health, water sample, 15.00; SD Dept of Revenue, sales tax, 177.71; SD Public Web Water, water supply,10387.00; CorTrust, interim loan payment, 4922.04. IMEG, engineering, 39994.91; Dahme Construction, project services, 156403.69

The council discussed moving 100,000.00 from the sewer account to the water account at the advice of the auditor. Motion to approve by Barnhardt. Second by Shaykett. All in favor. Motion carried.

The next regular council meeting is scheduled for Monday, August 4, 2025, at 7:00 pm in the Bowdle Healthcare Center Community Room.

Motion by Shaykett, seconded by Gunderson, to adjourn at 9:40pm. All present voted yes. Motion carried.

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Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Carrie Poirier, Finance Officer

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