

**UNAPPROVED  
CITY OF BOWDLE  
REORGANIZATION/REGULAR MEETING MINUTES  
JUNE 3, 2024**

Mayor Rick Boschee called the meeting, located at 2056 Main Street, to order at 7:00 pm. The following members were present: Rick Boschee, Rex Gab, Mike Gunderson, Darryn Barnhardt, Margaret Bobby, Russ Maier and Amber Shaykett. Also present: Finance Officer Carrie Poirier. Present for portions of the meeting were Kirby Kleffman, Brooke Heilman and Rodney Schlecht. All present recited the Pledge of Allegiance. The Pride recorded the meeting.

**Agenda:** Motion by Gunderson, seconded by Gab to approve the agenda. All voted yes. Motion carried.

**Minutes:** Motion by Maier, seconded by Gunderson, to approve the minutes of the regular meeting held on May 6<sup>th</sup> and special meeting on May 14, 2024. All voted yes. Motion carried.

**Healthcare Center:** CEO Kirby Kleffman presented the April financial statements. The month showed a facility wide profit of 59,296. The breakdown includes Hospital profit of 61,127, Nursing Home loss of (16,073), and Clinic profit of 14,243. The statements were reviewed by the council. Kleffman shared the April statistical report for the facility. The hospital acute and swing bed were down. Outpatient, clinic visits, ancillary and rehab services were up. "It was a strong month"

Kleffman presented the facility personnel changes for the month of May. Two new employees, Kayla Hartwell, HR, FT, \$33.50. Tara Gaulrapp, Public Health, PT w/benefits \$17.00, No separations. Mayor Boschee welcomed the new employees to the facility.

The following Real Radiology providers were appointed to the medical staff for a 2-year term:  
Jennifer Huckabee, MD, Surendra Pawar, MD, Kyle Hirschman, DO, Muneer Deasi, MD, Douglas Green, MD, Peter Britt, MD, Daniel Burritt, MD, Douglas Allen Green, MD, Kimia Kani, MD, Dillenia Rosica, MD, Sean Feinberg, MD, Yuyang Zhang, MD, Michael Wilson, MD, Judith Wolfstein, MD  
Anthony Rowe, MD

The following Avera St. Luke's Radiology Practitioners were appointed to the medical staff for a 2-year term:  
Matthew Casey, MD, Shandon Hatch, MD. Motion by Gab, second by Bobby. All voted yes. Motion carried.

Kleffman presented the council with a list of hospital surplus items and library surplus items. The surplus sale will be held at the Bowdle Health Care back garage, 8001 5<sup>th</sup> St. Bowdle, SD 57428 on July 23<sup>rd</sup> and July 24<sup>th</sup>, 2024. Bidding hours will be 10:30am – 2:30pm.

The council and Kleffman called an executive session for the healthcare center at 7:15pm. Motion by Shaykett, seconded by Maier. All voted yes. Motion carried. Executive session ended at 7:39pm. Two motions were made in executive session. One to approve education assistance for Kaylie Hunter based on a four-year working agreement and two, to approve the 2025 budget with proposed wage increases. Motion by Bobby, seconded by Shaykett. All voted yes. Motion carried.

The following claims were presented for the Healthcare Center:

**May Payroll Healthcare Center:**

Hospital/Nursing Home/Clinic, Wages, 516,359.34, IRS/CorTrust Bank, N.A., Payroll Taxes, 122,395.29

AFLAC, Employee Payroll Deductions, 4742.61, Accounts Management, garnishments, 410.00

Colonial Supplemental Insurance, Employee Payroll Deductions, 47.48, Delta Dental Plan, Employee Payroll Deductions, 4526.46, Secure Benefits Systems, Employee Payroll Deductions, 4705.74, SD Retirement System, Pension, 55,707.98, VSP, Employee Payroll Deductions, 668.50, Washington National, Employee Payroll Deductions, 42.56

**Healthcare Center Payment of Claims:**

4D Kares, Med Surg, 13,920.00

A&B Business Solutions, Admin/Clinic, General Supplies/Maint Contracts, 1488.22

Agiliti Health, Med/Surg, Lease, 3618.71

Alco Sales, Med Surg, 278.57

American Solutions, Admin, 215.37

Avel eCare LLC, Pharm. Maint Contract, 5412.10

Avel eCare PC Operating. ER, Contracts, 4754.74

Avera Health, Admin, HIM, Radiology, Services, 22490.37

Avera Home Medical, Med Surg, 490.00

Avera Queen of Peace, Admin, 214.00  
Beadle Ford, Repairs, 282.68  
Beckman Coulter, Lab Supplies, 1038.65  
Bio-Rad, Lab, 357.10  
Blake Heinz, Med Surg, 150.00  
Bowdle Building & Hardware, Plant, Supplies, 86.94  
Bracco Diagnostics, Rad Supply, 181.06  
Brandon John Bertsch, Rad Prof, 8543.75  
Brenden Stapp, Ambulance, 4030.00  
Brian Douglas Ermer, Med Surg, 4862.22  
Brockel Storage Units, Admin, 75.00  
Canon Financial Services, Radiology Lease, 1022.11  
Cardinal Health Rx, Pharmacy-Drugs, 52641.91  
Carefusion Solutions, Pharmacy Contract, 457.00  
Chubb, Insurance, 2419.50  
City of Bowdle, Utilities, 3133.55  
Cook Medical, Inventory, 240.30  
CorTrust Bank, Misc, 2830.21  
Dakota Woodworking, Med Surg, 9846.00  
Direct Supply, Emergency, 4799.00  
eProvider Solutions, Admin, 671.68  
Ecolab Instit, Nutrition, 93.56  
Elite Medical Staff, NH, 14790.00  
Encompass, Housekeeping, 297.12  
FFF Enterprises, Inc, Pharmacy Drugs, 4198.53  
FedEx, Postage, 11.84  
Fischer Healthcare, Lab Supply, 2422.39  
Francis Castillo, Lab, 1296.70  
G&R Controls, Repairs, 3520.16  
Harley Hermansen, Radiology, 1875.00  
Hase Plumbing, Repairs, 2287.17  
Healthcare Logistics, Supplies, 344.44  
Healthcare Services Group, BHC Nutrition/Laundry, 58314.72  
Healthstream, Inc, Seminar, 28.75  
Interstate Office, Supplies, 428.70  
Joan Conlon, Transcript, 1578.57  
Jung, Kayla, Radiology Prof. Serv, 3906.25  
Kevin Huber, Ambulance, 1700.00  
Linde Gas & Equipment, Med/Surg, Supply, 3760.20  
Little Rhodney Cleaning, Clinic, 3870.00  
McKesson Medical Surgical, Lab Supplies, 12202.29  
McKesson Corp, Pharmacy, 5317.27, 7267.45  
Medical Review Consultants, Med/Surg Consult Fees, 70.00  
Medical Waste Transport, Waste, 522.30  
Meghan Weigel, PT, 661.50  
Menards, Repairs, 513.62  
Messerli & Kramer, Garnishments, 1832.46  
Mid-Northern Electric, Repairs, 1677.41  
Misc. Employee, Mileage, Admin, Supplies, 2779.49  
BHC Foundation, Foundation, 368.28  
Montana-Dakota, Utilities, 10543.92  
NXC Imaging, Radiology, 15637.50  
Nova Biomedical, Inventory, 1636.71  
Ortho-Clinical Diagnostics, Lab Supplies, 311.13  
Owens & Minor, Inventory, 4802.15  
Patient / Insurance Refunds, 182.00  
Performance Health Supply, NH, 236.61  
Petty Cash, Supplies, 45.15

Pharmacy Data, Pharmacy, 1200.00  
Pride of the Prairie, Advertising, 387.60  
Reuer Sanitation, Garbage, 837.00  
Robert Heilman, Repairs, 75.00  
Roseanne Ullmann, Transcript, 964.48  
SD Division Criminal Investigation, Admin, 26.75  
Servall, Housekeeping/Clinic, Supplies, 376.40  
Sharla Ann Carda, Lab, 2213.82  
SD Assoc Health, Med Surg, 100.00  
Stephanie McDaniel, Housekeeping, 126.00  
Stericycle, Inc, Med Surg, Contract, 84.40  
Televox, Books, 37.54  
The Watering Can, Benefits, 497.18  
Tiffany Belgarde, Lab, 281.21  
Titan Nurse Staffing, Med Surg/NH, 11,646.25  
Tracy Wright, Nutrition, 630.30  
Tri-State Water, Supply, 86.75  
Turner Drug, Drugs/Pharmacy, Prof. Fees, Supply, 4865.66  
USPS, Postage, 240.00  
United Accounts, Garnishments, 402.63  
United Capital, NH, 9197.50  
Vaughn Beck, Consulting, 417.70  
Venture Communications, Phone/TV, 2716.46

Motion by Bobby seconded by Shaykett to approve the healthcare center payment of claims. All present voted yes.  
Motion carried.

#### **City**

Rodney Schlecht reported on the progress of water lines to two new buildings; Hoerner's shed and Rau's home.

F/O presented the council with the May Statement of Accounts, Monthly Receipts and Monthly Expenses. They were reviewed by the council.

City Receipts for the month of May: CorTrust Bank, Interest, 5.56; Raymond James Interest, 910.16; Midco, Franchise Fee, 207.52; State of SD, Sales Tax, 16,362.50; State of SD, Hwy & Bridge, 8413.63; Edmunds County, Property Tax, 34,414.64, Motor Vehicle, 892.48, Penalties, 109.06, Misc, Rope, 325.97; Golf Cart Licenses, 100.00; Pet License, 100.00; Building Permits, 235.00; Rental Licenses, 100.00; Liquor Licenses, 450.00; Rentals Payments: 875.00; Rubble Site Fees, 1062.45; Water/Sys Maint/Late Fees/ Reconnects/Meter Deposit, 14366.58 Sewer/Late Fees, 6714.33; Sewer Surcharge, 7283.80

City Payroll May: City Council Wages, 1850.00; City Finance Wages, 2060.06; Library, Wages, 3517.34; Streets Department, Wages, 3104.50; Econ Dev, Wages, 686.69; Water Wages, 2925.63; Sewer, Wages, 2925.63.

#### **City Payment of Claims:**

ARC Parts, Supplies, 67.00  
Beck Law, Consulting, 500.00  
Bowdle Building & Hardware, 135.78  
Bowdle Senior Center, donation, 100.00  
City of Bowdle, utilities, 336.68  
CNA Surety, Bonds, 625.00  
CorTrust Bank Visa, supplies, 1722.42  
DANR, Membership, 200.00  
FEM Electric, airport utilities, 76.11  
G&O, Bar, 340.30  
Glenn Blumhardt, Lift, 200.00  
IMEG, Engineering Sewer, 14597.50  
Montana Dakota, utilities, 2750.42  
North Central, insurance, 76.00  
Petty Cash, Library, 60.00  
Premier, supplies, 49.50  
Readi-Tech, software, 239.86  
Rex Gab, computer reimbursement, 538.32

Runnings, supplies, 46.96  
SD Dept of Health, water sample, 15.00  
The Pride, publishing, 169.06  
Venture, phone/internet, 166.02  
Betty Geier, election, 150.00  
Sandy Haar, election, 150.00  
Darlene Peck, election, 150.00  
USDA Rural Dev, loan pymt, 3229.00  
SD Dept of Revenue, sales tax, 50.26  
Web Water, water supply, 11,642.26

F/O presented the 2023 Legislative Audit to the Council. Motion by Bobby to approve, second by Gunderson. All voted yes. Motion carried. F/O discussed the requirement by the SD Department of Revenue to audit the City of Bowdle for the years 2020, 2021, 2022, and 2023. The council approved proceeding with vendor selection and engagement to audit. Motion by Maier, seconded by Gab. All voted yes. Motion carried.

The Elected Officials Workshop will be held in Pierre, SD on July 24, 2024. Registration is required by July 9, 2024.

Updates on the Main Street/Sewer project were presented by Mayor Boschee. Boschee reported that the Main Street Project is set to begin on the west end on July 15, 2024. There will be water outages/interruptions during the project. Homeowners affected will be communicated with.

A transfer application from Drake's Place to Dakota Gas N Go was presented for transfer of liquor licenses. Motion by Maier seconded by Shaykett. All voted yes. Motion carried.

Rex Gab discussed updates for the HRC. Curt Bollinger, President, Rex Gab, VP, Tyler Beadle, Treasurer, Arnold Peck, Resigned. The HRC will be hiring a vendor to connect the irrigation. Rental rates were increased on Jan. 1, 2024. The HRC is looking for one more person to join the Committee.

Mosquito spraying will be scheduled this week and 1 or 2 more times before Tower Days.

The next regular council meeting is scheduled for Monday, July 8, 2024, at 7:00 pm.

Motion by Shaykett, seconded by Gunderson, to adjourn at 8:45 pm. All present voted yes. Motion carried.

\_\_\_\_\_  
Rick Boschee, Mayor

\_\_\_\_\_  
Date

Attest: \_\_\_\_\_  
Carrie Poirier, Finance Officer

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